

FEDERAL MEDICAL CENTRE, OWO
MICHAEL ADEKUNLE AJASIN ROAD
P.M.B 1053 OWO, ONDO STATE

INVITATION TO TENDER

1.0 INTRODUCTION

The Federal Medical Centre, Owo in utilization of the NHIS Intervention Fund and in compliance with the Public Procurement Act, 2007 hereby invites all interested and eligible contractors with relevant experience to tender for the following projects under the NHIS Intervention fund

CATEGORY	PROJECT TITLE
LOT 1	Proposed Renovation of Administrative Block
LOT 2	Proposed Renovation of Pathology Medical Lab
	The Proposed Renovation of Obstetrics And Gynaecological Ward/Ear
LOT 3	Nose And Throat Department
LOT 4	The Proposed Renovation of Welfare Lodge
LOT 5	Proposed Renovation of Infectious Diseases Ward

The Procurement of the projects listed above will be subject to due process mechanism which would be transparent to all interested and eligible bidders who wish to participate.

2.0 ELIGIBILITY REQUIREMENTS

(I) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Article and Memorandum of Association of the company and up to date Annual returns with CAC.

(II) Company profile and organizational structure including names and curriculum vitae of Key Technical and Professional staff with evidence of registration with relevant professional bodies

(III) Evidence of Tax Clearance Certificate for the last three (03) years (2014, 2015 and 2016).

(IV) Pension Clearance Certificate valid for 2017 issued by the National Pension Commission, (PENCOM).

(V) Industrial Training Fund (ITF) Certificate valid for 2017 in compliance with section 6 of the industrial Training Fund Amendment Act, 2011

(VI) Evidence of financial capability from a reputable bank vide (6) months Bank statement to date and Bank reference letter.

(VII) Company Audited accounts for the last three (03) years (2014, 2015 and 2016) duly signed and stamped by a professional accounting audit firm and the clients.

(VIII) Evidence of registration on the National database of contractors, consultants and service providers by inclusion of interim registration report valid for 2017 issued by the Bureau of Public Procurement (BPP).

(IX) Current Sworn Affidavit Certifying that:

(a) The company is not in receivership, insolvent or bankrupt

(b) None of the directors has been convicted in any count of law or any criminal offence

(c) No officer of the Federal Medical Centre, Owo or the Bureau of Public Procurement is a former or present director, shareholder or has any peculiar interest in the company

(d) That all information presented in the document are true and correct in all particular

(x) For joint ventures, memorandum of understanding must be attached; each of the companies forming the joint ventures must fulfill all the requirements.

(xi) Letter of consent to allow for verification of all the documents submitted including CAC, Inland Revenue, VAT remittance, Pension, Industrial Training Fund and company's financial standing with the Banks.

Other Requirements for the projects are listed as follows:

(a) Evidence of work experience as the main contractor.

(b) COREN – Registered Civil Engineer with Practicing licence valid for 2017

(c) ARCON – Registered Architect with practicing licence valid for 2017

(d) COBON – Registered Builder with practicing licence valid for 2017

(e) QSRGN – Registered Quantity Surveyor with practicing licence valid for 2017

Note that: Copy of award letters, last interim Certificate of Valuation for ongoing projects, completion certificates and final maintenance certificates where applicable are to be enclosed.

3.0 COLLECTION OF TENDER DOCUMENTS

The tender document are to be collected from the office of Head of Procurement Department between the working hours of 8:00 a.m to 4p.m daily on Monday 15th May 2017 upon the payment of a non-refundable processing Tender Fee of N50,000.00 into the FMC Revenue Account. The Hospital's receipt and photocopy should be attached to the Tender Documents.

4.0 SUBMISSION OF DOCUMENTS

The title of the project should be written at the top left-hand corner of the envelope and should not bear the name of the tendering contractor. Completed tenders document must be neatly bound and sealed in two separate envelopes clearly marked at the top right corner of each of the envelopes with the title of project E.g Technical bid for Lot 1 Tender for proposed Renovation of Administration block and financial bid for lot 1: Tender for proposed Renovation of Administration block . Both envelopes shall then be put in a large envelope clearly marked at the top right corner as Technical and financial bid for name of lot for which a company is bidding and addressed to:

The Ag. Medical Director

Federal Medical Centre,

Owo

The completed and sealed tender document should be deposited in the Tenders Box in the office of the **Ag. Medical Director FMC, Owo not later than 12:00 noon on Monday 26th June 2017.**

5.0 CLOSING DATE & OPENING

Submission of Tender closes **on Monday, 26th June, 2017 at 12:00 noon.** Any Tender received after the stated date and time will not be considered. The submitted technical bid will be opened at the Hospital's Auditorium same day, **Monday, 26th June, 2017 at 12:00 noon** and only Bidders whose technical Bids are successful will be invited at a later date for the opening of the financial bid.

Please Note that:

- (i) The Federal Medical Centre, Owo is neither committed nor obliged to short-list any Contractor or to award the contract to any contractor or Agent.
- (ii) The FMC Owo reserves the right to reject any and or all bidding packages.
- (iii) The FMC, Owo will only recognize and correspond with only authorized officers of the tendering companies and NOT through individuals or agents acting on their behalf.

(iv) This advertisement for invitation shall neither be construed as a commitment on the part of the FMC, Owo, or shall it entitle any contractor to make any claim whatsoever and/or seek any indemnity from the FMC, Owo.

(v) FMC Owo also reserves the right to invoke the provision of section 28 of Public procurement Act (PPA) without incurring any liabilities to the bidder.

(vi) All bidders, relevant Civil Servants and general Public are invited to attend the exercise.

Signed:

Head of Procurement Department

For: Ag. Medical Director